

***Steps to Respect* Student Snapshot Survey**

Description and purpose: Taking a “snapshot” of your school prior to program implementation can provide information about student perceptions of bullying problems at your school. The Student Snapshot Survey queries students about the nature and location of bullying they have experienced or witnessed at school. The survey also asks students to describe the events following reported incidents and what staff and students can do to stop bullying in their school. Together with the Staff Snapshot Survey, this survey was designed to gauge perceptions among students and staff of bullying problems and generate conversations about ways in which all can be part of the solution. **Note: Because the survey does not address bullying comprehensively, it is not intended for use as a pre- and posttest measure.**

Instructions for use: This survey is recommended for students in third through sixth grade and can be administered by a classroom teacher, administrator, or counselor within the classroom. The survey is brief, taking approximately 10–20 minutes to complete depending on age and writing ability of the students. We suggest reading the survey aloud to assist students who may have difficulty reading. The script found on the next page is recommended as a preface to survey administration.

If *Steps to Respect* lessons are implemented in fourth- to sixth-grade classrooms, administering the survey to third-grade students (in addition to fourth- to sixth-graders) may provide additional information helpful to program implementation. Likewise, you may want to survey sixth-grade students even if lesson implementation occurs in third through fifth grades.

Scoring: For items 1–5, scan and categorize responses. Note similarities and differences in perceptions of when and where bullying happens, its frequency, and the kinds of bullying behavior children report seeing or experiencing. It may be helpful to consider student grade level and gender when assessing patterns of responses; for example, do third graders and sixth graders report seeing or experiencing different forms of bullying? For open-ended questions (numbers 6–10), record recurrent themes and/or create a list of responses and ideas about preventing bullying.

Interpreting results: Survey results should provide an informal picture of your school as seen through students’ eyes. This can be used as a starting place for formulating goals and priorities in your school’s bullying prevention efforts.

Again, the survey was not designed to be an outcome evaluation measure (such as a pre- and posttest measure) or to make comparisons across schools.

Survey Administration Script

We are going to be starting a program to prevent bullying in our school. Bullying is unfair and one-sided. It happens when someone keeps hurting, frightening, threatening, or leaving someone out on purpose.

Before we start the program, we want to find out what students think about bullying and when and where it happens. This will help us when we plan the program.

This is a survey asking for your opinions about bullying at school. There are no wrong or right answers to the questions; we are just interested in what you want to tell us.

We want your answers to be private. To keep your answers private, you are not going to put your name on the survey. Please don't say answers out loud or show your answers to others. You may skip any question that you don't want to answer. Please do not write the names of other students when answering any of the questions.

I am going to read the survey out loud. You may choose to follow along with me, or you may go ahead and work at your own pace. Raise your hand if you need help or have a question.

Let's look at the survey. The first question asks if you are a boy or a girl. Check your answer. The next question asks what grade you are in. Please write in your grade.

The rest of the questions ask about your experiences with bullying in this school. If you have a hard time remembering or aren't sure of an answer, just make your best guess.

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This survey will help us see where bullying happens in our school. Do not write your name on this paper. You may check more than one answer. You do not have to answer all of the questions.

1. Are you a boy or a girl? What grade are you in? _____

2. Check the kinds of bullying you've seen or had happen to you at school.
 Teased Rumors spread Belongings damaged or taken
 Called names Left out on purpose
 Threatened Hit, pushed, or kicked

3. If you've been bullied at school, where did it happen?
 Bathroom Classroom School bus
 Hallway Playground Walking to/from school
 Lunchroom Stairs Other

4. If you've seen other children bullied, where did it happen?
 Bathroom Classroom School bus
 Hallway Playground Walking to/from school
 Lunchroom Stairs Other

5. Have you ever told an adult at school that you were being bullied? Yes No

6. If yes, what happened after you told?

7. If no, why didn't you tell?

8. What do you think adults at our school should do to stop bullying?

9. What do you think students at our school could do to stop bullying?

10. What else could our school do that would help?