Conversation Steps

1. Decide what you want to talk about.

2. Ask the other person friendly, respectful questions about the topic you’ve chosen.

3. Show that you are a good listener:
   • Look at the person who is speaking.
   • Nod your head or say something to show that you understand.

4. Say something to show that you are thinking about what is being said.

5. Ask another question if you’re finished talking about the first one.

6. End the conversation politely.